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Assistant/Associate Professor of Leadership

University of La Verne

Location: La Verne, CA, USA

Closing Date: Until Filled

Apply at: <https://laverne.peopleadmin.com/postings/13527>

Job Vacancy

Position Information

Functional Title Assistant/Associate Professor of Leadership

Position Details

University Overview

Embark on an exciting journey with the University of La Verne, where your career aspirations come to life in a vibrant and welcoming environment. Established in 1891, our diverse and inclusive community is more than just a university—it's a home for passionate individuals like you.

At the University of La Verne, we embody four core values that set us apart—Ethical Reasoning, Diversity and Inclusivity, Lifelong Learning, and Civic and Community Engagement. If you're fueled by these principles and are eager to make a meaningful impact, your journey begins here.

With a rich history spanning 132 years, the University of La Verne boasts a global Leo Family of 89,000+ accomplished alumni. As the #1 private university in California for social mobility according to U.S. News and World Report 2024, and recently recognized as the 33rd Best U.S. College by the Wall Street Journal 2024, we take pride in our commitment to excellence in education.

	<p>Join us in shaping the future, where your passion meets purpose. Come be part of something extraordinary and apply today!</p>
<p>Diversity Statement</p>	<p>The University supports a diverse and inclusive environment where students recognize and benefit from the life experiences and viewpoints of other students, faculty, and staff. Diversity is an active and intentional practice that supports difference and multiplicity to expand knowledge, educate capable citizens, develop the whole person, and serve our local and global communities. Promoting and sustaining diversity is a commitment to educational quality and the creation of positive, respectful learning communities.</p>
<p>Job Description Summary</p>	<p>Non-tenure track (NTT) faculty are expected to contribute mainly through teaching and administrative work like advising students, scheduling courses, and supporting adjunct faculty. This NTT assistant faculty position will join our Preliminary Administrative Services Credential (PASC) and Educational Leadership program. Additionally, this position will assist in designing curriculum for new courses.</p> <p>The ideal candidate will understand educational leadership, particularly in preparing educators to become PK-12 administrators. The position necessitates strengths in multiple teaching and learning modalities, curriculum development, and communication and collaboration skills.</p> <p>Essential skills include strong organization skills and the ability to make independent decisions as well as collaborate with others in decision making. Familiarity with California administrative services credential requirements and the CalAPA is desired. Knowledge of PK-12 district processes and procedures and the ability to interact with regional school districts is highly valued.</p> <p>This is a full-time, year-round position with summer administrative and outreach responsibilities.</p> <p>Administrative Responsibilities</p>

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- Serve as faculty teaching and advising in the PASC and Educational Leadership programs
 - Attend meetings in the community and with local districts to promote and represent the university.
 - Participate in college-related activities such as registration, student retention, and faculty selection.
 - Contribute to advancing the goals of the department and university, including a focus on student achievement, supporting diversity, and fostering community engagement.
 - Maintain high standards of competence in the discipline(s) and teaching methodologies through professional development activities.
 - Develop new course materials using a theory-to-practice lens.
 - Participate in activities required to maintain program accreditation standards and professional organizations (as appropriate).
 - Contribute to programs and activities that support departmental goals.
 - Participate in full regalia in official graduation ceremonies.

Student-Centered Responsibilities

- Support students in fieldwork and the CalAPA.
 - Maintain posted office hours, manage electronic communication, schedule appointments as needed, and respond to inquiries in a timely manner.
 - Evaluate student work constructively and provide timely feedback.
 - Meet or exceed professional standards, APA-mandated guidelines, and discipline-specific requirements as appropriate to the discipline.
 - Review, evaluate, and revise teaching methods through a process of self-evaluation and reflection.
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	<ul style="list-style-type: none"> • Develop and use a syllabus and course information material for each course within the university’s learning management system. • Plan, develop, and use effective teaching methods and materials appropriate for students with diverse educational and experiential backgrounds to engage them in learning.
<p>Minimum Qualifications</p>	<ul style="list-style-type: none"> • Earned doctorate (or ABD) in education or leadership. • Ability to work with diverse students and colleagues, demonstrated success in creating inclusive classrooms and environments, and knowledge/experience with a variety of teaching methods and curricular perspectives. • Administrative services credential. • Ability to teach and mentor a diverse student population in face-to-face, online, and hybrid formats. • Understanding of the California teacher and administrative credential processes.
<p>Preferred Qualifications</p>	<ul style="list-style-type: none"> • Experience in program development and leadership. • Experience supporting candidates in the CalAPA. • Demonstrated commitment to social justice and equity for learners. • Knowledge of linguistically and culturally responsive practices grounded in principles of equity. • Experience teaching higher education courses or working with adult learners. • Experience supervising and/or mentoring educators in district administrative roles. • Ability to develop effective partnerships with community stakeholders and colleagues across various disciplines. • Knowledge of and experience with collaboration using a strengths-based, equity-minded approach with colleagues in the workplace and/or in educational settings.

	<ul style="list-style-type: none"> Leadership experience in PK-12 and/or higher education.
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Benefits Summary	<p>Applicants, please note that actual compensation is determined by several factors that are unique to each candidate, including but not limited to job-related skills, depth of experience, certifications, relevant education or training, and specific work location, among others. The offered wage or salary is only one aspect of an employee’s total compensation</p> <p>Benefits include a comprehensive health and wellness plan, tuition remission program for employee, spouse, and dependent children, a generous contribution to the University’s 403B retirement plan, and a generous time off plan.</p> <p>Employment is contingent upon successful completion and clearance of a background check and employment verification.</p>
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Location	La Verne Main Campus
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Duties

Salary Range

Minimum:	Assis \$79,000/Assoc \$90,000
Maximum:	Asiss \$81,000 / Assoc \$93,000

Posting Details	
Posting Number	2024-250255FA
Special Instructions to Applicants	
Open Date	10/04/2024
Close Date	
Open Until Filled	Yes

Posting Specific Questions

Required fields are indicated with an asterisk (*).

Applicant Documents

Required Documents

1. Cover Letter
2. Curriculum Vitae
3. Teaching Philosophy

Optional Documents