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Director Global Engagement

Georgia Southern University

Location: Statesboro, GA, USA

Closing Date: Until Filled

Apply:

https://careers.hprod.onehcm.usg.edu/psp/careers/CAREERS/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&FOCUS=Applicant&SiteId=39000&JobOpeningId=276771&PostingSeq=1

About Us

Join Our Team at Georgia Southern!

Georgia Southern is a dynamic university with three vibrant campuses in Hinesville, Savannah and Statesboro serving the communities in Southeast Georgia. As a Carnegie Doctoral/R2 institution, our world-class scholars instruct about 26,000 students in associate's, bachelor's, master's and doctoral level degree programs. Whether you are seeking the charm of a small town, the traditions of a historical/urban destination near the beach or supporting our military service members and their families, Georgia Southern offers its faculty and staff the best of all worlds!

Beyond an ideal location, there is a place for you to work in an exciting environment abounding with opportunities for personal and professional growth. We are steeped in tradition and devoted to academic distinction in teaching, scholarship and service. In 2018 Forbes Magazine listed Georgia Southern, along with 10 other Georgia companies or institutions, as one of America's Best Midsize Employers. Georgia Southern University is passionate about serving our region while preparing our students to be lifelong scholars, leaders, and responsible stewards of their communities and the world.

To learn more about Georgia Southern's Vision, Mission and Values please click here: <https://president.georgiasouthern.edu/performance-excellence/mission-values/>

Location

Statesboro Campus - Statesboro, GA

Department Information

Office of Global Engagement

Job Summary

The Director provides overall leadership and vision for development, administration, and evaluation of comprehensive Office of Global Engagement. This position directs and manages OGE operations, programs, and personnel; and will engage collaboratively with Provost's Office, Academic Colleges, Division of Enrollment Management, and Division of Student Affairs on international study and student success initiatives. The Director is responsible for supporting international study abroad and study away programs (e.g., supporting instructional faculty, scheduling international/away courses, providing orientations, managing budgets, etc.) as well as ensuring university compliance for F and J Visa holders, and collaborating with OSSRP for export control.

This position has been identified by Federal Law (Jeanne Clery Act) as a Campus Security Authority (CSA), with significant student and campus responsibilities. CSA's are obligated to report crimes reported to them which occurred on campus, in public areas bordering campus, and in certain non-campus buildings owned or controlled (leased) by the University.

Responsibilities

- Oversee Georgia Southern University's compliance with CFR and SEVP guidelines for operating F and J nonimmigrant programs.
- Complete all annual and data-driven reports required for submission by the unit
- Educates university constituents on issues regarding internationalization and the needs of international students, faculty, and staff
- Provide International Student & Scholar Services to facilitate the academic success, cultural integration, and lawful presence of nonimmigrants
- Coordinate with the Office of Research Integrity to maintain regulations for export control compliance and screening of potential collaborative partners, vendors, and exchange visitors for restricted and denied party classification
- Supervise the development and operation of short-term and full semester academic study abroad and exchange programming compliant with all BOR and state risk,

legal, financial, and travel policies, as well as all academic affairs and accreditation policies

- Manage the strategic international partnerships and MOUs developed to raise the profile of the institution abroad
- Conduct site visits to collaborative partner and short-term program sites abroad as necessary and/or appropriate
- Hold final signature authority on all assigned unit budgets including G&E (operating, travel, lease), foundation, and agency (both unit specific and study abroad-related) accounts
- Disseminate relevant policies and procedures for internationalization activity to guide on-campus units

Required Qualifications

Educational Requirements

- Master's Degree

Required Experience

- Three (3) or more years of related work experience
- Supervisory experience
- Experience with large scale international programming
- Experience working in academic support, student instruction, or student success in higher education

Preferred Qualifications

Additional Preferred Qualifications

- Certifications and Licenses

Preferred Experience

- Experience with restructuring and managing organizational change

Proposed Salary

\$75,000 - \$80,000

This is an exempt position paid on a monthly basis.

Required Documents to Attach

- Resume
- Cover Letter
- Two (2) Professional References

Knowledge, Skills, & Abilities

ABILITIES

- Consistently exhibit engaging customer service
- Ability to support various constituencies served by the University
- Proven proficiency with computers including Microsoft Office, Google, and/or applications as required for specific position
- Ability to deliver persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or boards of directors
- Ability to identify and address problems, formulate rules, articulate policies and rules to internal and external constituents
- Commitment to development of international study environments through student-centered, collaborative teamwork across Academic Affairs units
- Strong ability to relate and connect with members of the international student and faculty communities

KNOWLEDGE

- Adhere to University policies and procedures to meet Institutional goals and support University's mission for student success
- Thorough knowledge of emerging trends and needs of students

SKILLS

- Effective communication (verbal and written), organizational and human relations skills
- Demonstrated leadership and management skills
- Problem-solving and team building experience

- Skilled in assessment and improvement of international programs in higher education
- Skilled in persuasive speech-making and presentations on controversial or complex topics

Apply Before Date

Open Until Filled

Application review may begin on September 10, 2024

Contact Information

For more information or questions about a job posting, please contact the Department of Human Resources by phone at (912) 478-6947 or by email at hrrservice@georgiasouthern.edu.

For technical support, please call the Shared Services Center at (877) 251-2644 or oneusgsupport@usg.edu.